



Office of the Registrar  
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**CHOSEN NAME FORM**

**Instructions:**

Complete and submit this form to the Registrar's Office.

**A. Legal Name**

Last Name	First Name	MI

**B. Chosen Name**

Last Name	First Name	MI

**C. Preferred Pronoun & Gender Identity**

Preferred Pronoun	Gender Identity

**D. Important Information**

Please note, student's legal names are still part of their educational records. Legal names can only be changed by providing suitable legal documentation. For more information on what documentation is required to change your legal name, please contact the Registrar's Office.

Washington College is in the process of creating a Chosen Name Policy. During this process, it is possible there may be some inconsistency in the areas where your chosen name and legal name are printed. The list below are the areas your chosen name will be published.

- Class Roster
- Email display name
- Net ID
- ID Card
- Housing Rosters
- Canvas
- Library Records
- Peer Mentor Group Lists
- JobX
- Athletic Rosters

Students should also note that chosen names may be used in mailings and other communications to students and student's families. For questions about where your chosen name or legal name will appear, please contact the Registrar directly.

**G. Required Signature**

Student Signature	Student ID	Date