



## Payroll & Holiday Schedules 2019

### 2019 Staff and Faculty Pay Schedule Dates:

- January 11, 2019
- January 25, 2019
- February 8, 2019
- February 22, 2019
- March 8, 2019
- March 22, 2019
- April 5, 2019
- April 19, 2019
- May 3, 2019
- May 17, 2019
- May 31, 2019 (*no benefits deductions*)
- June 14, 2019
- June 28, 2019
- July 12, 2019
- July 26, 2019
- August 9, 2019
- August 23, 2019
- September 6, 2019
- September 20, 2019
- October 4, 2019
- October 18, 2019
- November 1, 2019
- November 15, 2019
- November 29, 2019 (*no benefits deductions*)
- December 13, 2019
- December 27, 2019

### 2019 Holiday Schedule

Tuesday, January 1, 2019 – New Year’s Day

Monday, May 27, 2019 – Memorial Day

Monday, July 1, 2019

Tuesday, July 2, 2019

Wednesday, July 3, 2019

Thursday, July 4, 2019

Friday, July 5, 2019

Wednesday, November 27, 2019

Thursday, November 28, 2019

Friday, November 29, 2019

Monday, December 23, 2019

Tuesday, December 24, 2019

Wednesday, December 25, 2019

Thursday, December 26, 2019

Friday, December 27, 2019

Monday, December 30, 2019

Tuesday, December 31, 2019

} Independence Day

} Thanksgiving Holiday

} Winter Holiday

Wednesday, January 1, 2020 (*return to work on Thursday, January 2, 2020*)

Full-time 10-month staff should plan, with their supervisors, two (2) floating holidays in lieu of the Independence Day holidays, such that full-time staff 10-month will have 14 paid holidays in 2019.

The College recognizes some employees may wish to celebrate religious holidays. Arrangements to observe these holidays should be made with the department supervisor.

As a reminder, full-time staff are also paid when taking off for a day on/near their birthday, when using accrued vacation (see separate vacation policy for accrual schedules), and full-time hourly staff are granted 3 paid personal leave days on July 1 each year.