Deactivating Your WAC Alert Account

1. Please cut and paste the following address into your Internet browser to access the main WAC Alerts page: https://www.e2campus.net/my/washcoll

2. Since you have already registered for WAC Alerts and are now deactivating the account, go ahead and log into your account by typing in your username and password. Your password will be the password you used when you first set up your WAC Alerts account. It may not be the same password as your current login password. If you cannot remember that password, type in your username (eg. jsmith2) and click on “forgot your password?” and you will receive a text on the cell number provided as well as an e-mail to your Washington College e-mail address, giving you a new password to enter into the system.

3. Once you have accessed your account, click the “Services” tab. You will now see the numbers or e-mail address of any accounts that are set up to receive WAC Alerts. Click on “Make Inactive” and then “Delete” for any of those accounts you wish to stop receiving messages from the WAC Alerts system.

**NOTE**: Washington College cannot deactivate any of the numbers you have entered in WAC Alerts for you; you must deactivate and delete those numbers from your WAC Alert Account yourself. Your Washington College e-mail is automatically set up to receive WAC Alert messages so you may continue to receive WAC Alert notifications on your WC E-mail account until that e-mail is deactivated.