Historical and Cultural Tour Guide and Operator Paid Internship

C.V. Starr Center for the Study of the American Experience

The Starr Center is seeking a paid, part-time, non-credit intern for the position of Tour Program Operator, orienting visitors to the Center’s audio-guided (iPod) tour of the 18th century Custom House and Chestertown’s historic waterfront district. Work shifts are Friday (noon to 4:15 p.m.) and Saturday afternoon (10:45 a.m.- 4:15 p.m.). Applicants can apply for one or both shifts. The position is available September - December and can be considered for extension through the spring semester. Training is provided, and the student’s development of their own historical and/or cultural tour of the Custom House and Chestertown tour will be encouraged.

Hired interns will have access to paid training labs, professional-development salons, and student-proposed continuing-education workshops. Starr Center interns are also eligible for raises and promotions within the Starr Center’s many internship positions and programs, including StoryQuest, Museum on Main Street, and the Marketing and Media Internship. Interns often secure early invitations to the Center’s speaker series, road trips, museum visits, concert series, and fellowship dinners.

The Starr Center is located in the 18th century Custom House building on the Chestertown waterfront, at 101 South Water Street.

DUTIES AND RESPONSIBILITIES

• Welcome visitors to Custom House and introduce them to the tour program
• Learn the history of the Custom House and develop one’s own themed walking tour of the house and nearby locales
• Consider larger questions concerning museum studies, African-American history, cultural memory, and the presentation of historical tours
• Participate in Starr Center training labs and professional development workshops
• Distribute and maintain iPods
• Set up and take down tour signage in and around the Custom House
• Participate in Starr Center training labs and professional development workshops
• Assist in other Starr Center related duties as assigned and/or interested

REQUIRED SKILLS

We are looking for responsible and dependable students with excellent communication skills who enjoy learning about and sharing Chestertown’s history.

If interested, please send a completed application form and résumé to Dr. Patrick Nugent, Deputy Director, C.V. Starr Center for the Study of the American Experience at pnugent2@washcoll.edu. The application form can be downloaded at: https://www.washcoll.edu/centers/starr/starr-center-internships/