MENTOR FEEDBACK FORM

Intern: 

Mentor: 

School: 

Class/Period: 

Lesson Topic: 

Date & Week #: 

Please plan a short debriefing session at least once each week following an intern-led lesson. Answer the following questions, and initial at the lower left.

Intern: Once this form is completed and initialed, attach it to your lesson plan and place in your Lesson Binder.

Successful elements of the class and/or improvements I’ve noticed:

Elements that need improvement:

A suggestion I have (general or specific):

Overall comments, suggestions, or encouragement from this week of teaching:

Since the last evaluation,

• Has the intern been soliciting and accepting feedback, and responding professionally? 
  Yes 
  Yes, but rarely 
  No
• Has the intern shown steady improvement and initiative? 
  Yes 
  Yes, but slowly 
  No
• Has the intern missed school, been late to duty, or left school early one or more days? 
  No 
  Yes (explain)

Initial: __________ (Intern) __________ (Mentor)