



Washington
WASHINGTON COLLEGE

COVID Guidelines
Spring 2022



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The Return of the Flock

To the Washington College Community,

As we enter the 3rd calendar year of COVID-19, now is the perfect time to pause and recognize that even as we continue to navigate this ever-changing pandemic, some key things have changed.

Initially, without vaccines available and with a more limited understanding of how this virus worked, the only safe choice was a shutdown. No one knew enough to offer any viable alternatives to the campus closure and then the national home quarantine that followed.

But now, two years later, vaccines and booster shots are readily available. The result for those vaccinated and boosted (the vast majority of us on campus) is a high probability that if you do contract COVID, you won't get very sick or require hospitalization. We also know more about how the virus actually spreads. These developments mean that we have passed the point where our default response to positive cases is to cancel all events and activities, or even to significantly limit in-person interactions.

Instead, with the benefit of expert knowledge and guidance from the medical community and the power of the vaccine, we are able to transition to a place where we can focus on mitigation strategies, providing sound guidance on how we can safely do normal things in person. Being together in person on our campus though, means doubling down on the proven tactics for decreasing transmission risks, including the vaccine requirement, masking in all indoor public spaces, testing (especially those unvaccinated and/or symptomatic,) and isolating those who do contract COVID.

The Omicron variant that represents today's challenge is highly transmissible. Because of the nature of its spread, it is simply not realistic to expect that we will be COVID-free this semester. We know we will not be, and at times, case counts may be higher than what we've previously experienced. We can reasonably expect some number of students, faculty and staff alike to test positive, particularly in the first few weeks of the semester. We are prepared for that and will manage those outcomes through our policies around quarantine and isolation and worker leave guidance. And again, we can also anticipate that for the vast majority who do contract COVID, the symptoms will be mild or non-existent.

But the pervasiveness of Omicron doesn't mean that we won't be operating as safely as possible; instead, it means that our approach is responsive to what we know now and the new tools we have to combat it.

COVID is here to stay, but so are we. We will continue to respond responsibly, cautiously, and appropriately to the risks, knowing that our community is well over 90% vaccinated. It has been a long couple of years but what these years have shown us is that our campus community is both resilient and responsive to anything thrown our way.



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This document sets out the COVID policies and protocols for the Spring 2022 semester at Washington College. Policies are subject to change as the COVID situation continues to evolve and any such revisions will be communicated and posted to the COVID section of the Washington College website.

COVID DASHBOARD

The COVID Dashboard is tracking the total number of tests administered each week, and the total number of positive cases for the week. The positive cases are broken down by student or staff/faculty/other worker. You can also find information on the number of students in either quarantine or isolation housing. Finally, the number of positive cases from within surveillance testing is posted daily. You can access the dashboard here:

<https://www.washcoll.edu/coronavirus/dashboard.php>

COMMUNICATIONS & UPDATES

The COVID section of the website remains active. CPG Updates will also continue as needed, typically either weekly or bi-weekly. Any breaking news or important updates will continue to come from the WC Response Team email account in a timely manner.



HEALTH & SAFETY



Face Masks

While on campus, everyone - regardless of vaccination status - must wear a mask indoors at all times, except when in your private space or you are actively eating or drinking. This includes classrooms and labs, the CAC, Miller Library, Goosenest, Toll Atrium, the JFC, during any indoor athletic events and when socializing indoors.

The allowance for mask removal while actively eating or drinking does NOT mean that it is okay to sit unmasked in a public space with a water bottle or snack in front of you. Meals should be taken in traditional eating spaces, like Hodson and Sophie's Cafe.

Within residence halls, students should also wear face masks when they are in shared spaces such as laundry rooms, lounges, kitchens, hallways, etc. when they are in the company of others.

In accordance with CDC guidance, all unvaccinated members of the Washington College community should continue to wear masks at all times, particularly if they are unable to maintain physical distance of 6' away from others.

Face masks are NOT required in the following indoor spaces:

- When students are in their own room or suite in the residence hall
- While alone in a private office
- Student-athletes playing or practicing under the supervision of their coach when NCAA guidance permits doing so without masks
- Activities (i.e. musical or theater performances) that have received approval and participants are compliant with a testing and eligibility plan.



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HEALTH & SAFETY (cont'd)

Face Masks:

There is more data to support the preferred use of KN-95 or N95 masks, and as such the College will be distributing KN-95 masks to everyone during gateway testing and throughout the first week of classes. Indoor masking is one of our high priority mitigation strategies, so we wanted to ensure that everyone has a proper mask to begin the semester. We cannot guarantee that we will have replacements available for everyone after the initial distribution.

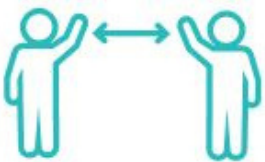
In the event your KN-95 or N95 masks breaks or gets lost, the next best option for masking is to use a paper surgical mask (these are one-time use masks) with a double-layered cloth mask on top.

Required Vaccines

Washington College continues to require that students receive vaccines against preventable diseases. This is to help mitigate risk to our campus community and to support public health efforts in disease containment. Required vaccines for the 2021-22 academic year include MMR (Measles, Mumps, Rubella), TDAP (Tetanus, Diphtheria and Pertussis), Varicella (chickenpox), Polio, Hepatitis B, Meningitis, and COVID-19, to include the COVID Booster shot. Faculty and staff are also encouraged to be current on their vaccines, including the COVID-19 vaccine and booster.

In accordance with state and federal laws, Washington College will honor bona fide medical and religious exemptions for any or all of the required vaccines. For more details on how to request an exemption (and other FAQ's), [click here](#).

Social Distancing



At this point in the pandemic, social distancing when possible should be considered a personal best practice/safety standard. As always, if those around you prefer to continue to maintain a greater distance, the right thing to do is to be respectful of that.

While our spaces have largely returned to normal occupancy, we will also ensure that there is space available for any members of our community who are unvaccinated and require physical distancing or for any other reasons wish to maintain a greater distance from others. And those who are unvaccinated and/or choose to wear a mask in these spaces for personal reasons, they are encouraged to do so.

Social Distancing & Informal Gatherings - In lieu of imposing a specific mandate around gathering sizes, we offer the following guidance:

- Be smart about socializing and keep your gatherings small and reasonable for the space.
- Use **social distancing** as a **guide** - if the number of people gathering in your space does not allow for attendees to have at least 3' of distance between themselves and others, you have too many people.
- Go outside whenever possible.



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HEALTH & SAFETY (cont'd)

COVID-19 Testing

- **Gateway Testing**

Even with the majority of our campus vaccinated, the American College Health Association strongly recommends that institutes of higher learning implement gateway testing. With the highly transmissible Omicron variant, we know that there will be COVID cases on campus and the gateway testing will help us to manage the spread while focusing on mitigation strategies.

In accordance with this recommendation, gateway testing is required for all students living on or off-campus, regardless of vaccination status. There is no cost to students associated with the gateway antigen testing.

For students living on campus, an appointment must be scheduled for Gateway Testing. Appointment date and time can be selected using the sign-up form in the Housing Portal. Health Services will administer a rapid antigen test. Rapid testing will again be managed through the NAVICA app. For any new/transfer students, information will be sent out by email prior to the start of the semester, with instructions for enrolling with NAVICA.

For students living off-campus, please log into the Housing Portal and use the sign-up form to select a gateway test appointment prior to the first day of classes (Jan. 24). Off-campus students are strongly encouraged to complete their gateway test prior to Jan. 22, as we anticipate higher traffic to the testing site over the weekend. Testing is available Mon-Fri 9 AM to 4 PM.

The gateway testing process is as follows:

- If the gateway antigen test is negative, students will proceed with move-in.
- If the gateway antigen test returns a positive result, the student will be considered positive for COVID and will be required to isolate. Unlike last semester, no confirmatory PCR test will be administered. Currently, the lengthy delays in getting results from these send-out test do not allow for timely action and communication around positive results, so we will be foregoing this step in Spring 2022.
- Gateway Testing Costs:
 - There is no cost to students for gateway antigen tests.



Off-campus students must also make arrangements with Health Services to complete their gateway testing.



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COVID-19 Testing

• Surveillance Testing

Vaccinated students will not be required to participate in surveillance testing. For the spring 2022 semester, both the COVID vaccine and the booster are required in order to be exempt from this regular testing.

Students who received vaccine exemptions, and/or booster exemptions will be required to participate in regular surveillance testing, which will be weekly at minimum. Testing will be administered in Kirby Stadium. Anyone who is required to participate in surveillance testing will sign up for a weekly timeslot. There is no cost for surveillance testing, which will be done with a rapid antigen test. As with the gateway testing, any student who tests positive with the rapid antigen during surveillance testing will be considered COVID-positive.

For staff, faculty or other workers, surveillance testing will be required for anyone who does not have a vaccine record on file with Health Services.

• Symptomatic Testing

Any student who is exhibiting symptoms of COVID will be tested by the Health Services Team using the rapid antigen test. Due to the lengthy delays in receiving results of send-out PCR tests, they will no longer do the 2nd confirmatory PCR test to confirm the initial result. A positive rapid antigen will be accepted as COVID-positive and the student will be required to isolate (either in-place if permitted or in the College's isolation housing) or go home to isolate.

Health Services is available during normal business hours Mon-Fri. The testing site is also open Mon-Fri from 9 a.m. to 4 p.m.

If a student becomes symptomatic during evening hours or over the weekend, the Q&I Coordinators will be able to assist with an at-home test kit. Any student who begins to exhibit symptoms outside of normal business hours should call 443-480-1196 and speak with the Q&I Coordinator on duty.

NOTE: If a student who is ill is able to safely travel home to recover, they are encouraged to do so. For students with symptoms, clearance to return will only be granted once the student has satisfied all isolation requirements, which range from 5-10 days in isolation (depending on vaccination status and the severity of symptoms) and may include proof of a negative COVID test. See Quarantine & Isolation section for full details.



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QUARANTINE & ISOLATION

We will continue with standard Quarantine & Isolation procedures (same as the fall) for any student who becomes ill with COVID-like symptoms or tests positive for COVID-19 during the spring semester. As required of facilities who have residential occupancy when a public health pandemic emergency is declared, Washington College has identified spaces for students who must isolate or quarantine.

Any student who tests positive with just the rapid antigen test will be considered COVID-positive and required to isolate. Health Services will no longer automatically administer a confirmatory PCR test, due to the extended delays in place for getting the send-out test results back. Instead the student will be considered positive and begin their isolation.

Students who are required to quarantine or isolate during the semester should work closely with their faculty members to make up any work missed because of their absence. In-person classes will not be accessible virtually, therefore, students should communicate with their professors to determine the appropriate steps to ensure their continued participation in their courses.

For students living on campus, there will be beds allocated separately for quarantine and isolation.

- Corsica Hall will serve as the isolation hall (for students who are ill and/or tested positive).
- Reid Hall will serve as the quarantine hall (for students who are unvaccinated and not ill but have had a potential exposure or have been identified as a close contact).
- Off-campus students will be able to isolate and quarantine at their off-campus residences but will be expected to follow the same protocols as on-campus students.

ISOLATION GUIDELINES

Washington College has the following UPDATED isolation guidelines in place:

An individual who is fully vaccinated (Washington College defines this as vaccinated and boosted) and diagnosed with COVID-19 will be required to isolate for at least 5 days, starting with the date of the positive test. If the fully vaccinated individual's case was asymptomatic OR if their symptoms were mild and have fully resolved in that time, they will:

- Be eligible to do a repeat test on day 6. If that repeat test is negative, then they will be released from isolation. A symptomatic individual must have resolution of fever for at least 24 hours (without the use of fever-reducing medications) and improvement of any other symptoms.
- Be permitted to isolate in their own room, if they live in suite or apartment-style housing (if they are unable to travel home for the isolation period). Extenuating circumstances such as a suitemate with underlying conditions or who is unvaccinated will be considered in making this decision.
- Be permitted to go to Hodson 2x/day to pick up Grab & Go meals, but then must return immediately to own room.
- If the fully vaccinated individual's symptoms are moderate or severe and have NOT resolved in 5 days, they will be required to remain in isolation for 10 days.
 - Isolating in place is not approved for those whose symptoms are moderate to severe. They will be moved to the College's isolation housing. Meals will be delivered to them in isolation housing.



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ISOLATION GUIDELINES - Cont'd

An individual who is unvaccinated or isn't fully vaccinated (Washington College defines this as vaccinated and boosted) is required to isolate for 10 days, regardless of the severity of symptoms. These students are required to move into the College's isolation housing.

Once released from isolation, all individuals who have recovered from COVID will be required to remain masked at all times indoors for a total of 14 days, counting from the date of the positive test.

Individuals who have tested positive for COVID-19 with severe symptoms may need to extend isolation to 20 days.

Note that with COVID cases, each case needs to be considered individually and as a result, the isolation or quarantine requirements may vary on a case-by-case basis. The above and below represent guidelines only and our Health Services and Q&I personnel will work closely with anyone who does contract COVID to determine a suitable isolation plan that considers that person's health, any extenuating circumstances, additional risk factors, etc.

Quarantine Guidelines

Any individual who is found to have had close contact – defined as being closer than 6' with the person who tested positive for more than 15 minutes – will be required to follow quarantine protocols. These protocols will differ based on the person's vaccination status.

• Unvaccinated Individuals

For those who are unvaccinated due to an approved exemption and who have been in close contact with someone diagnosed with COVID-19, there are 2 options for quarantine:

- Quarantine can end on day 10 without a COVID test.
- Quarantine can end on day 7, with a negative COVID test.
 - The test must be performed no earlier than day 5 after exposure.
 - Individuals should continue to self-monitor for symptoms through day 14, wear a mask, maintain physical distancing and avoid crowds. If symptoms develop, quarantine should remove and Health Services should be contacted.

• Vaccinated Individuals

Individuals who have been fully vaccinated (WC defines this as vaccinated and boosted) and are exposed to someone with COVID-19 do not need to quarantine unless they have symptoms. However, fully vaccinated individuals should get tested 5-7 days after the exposure - even if they aren't showing any symptoms - and wear a mask in indoor public settings for 14 days following exposure or until the test result is negative. They should also continue to monitor for symptoms.

Q&I Staff will be available 24/7 to assist any student who is required to enter either area.

International Students

International students will follow the same quarantine/isolation policies noted above. International students have one additional requirement, which is a negative COVID test prior to traveling to the United States. That test, however, does not replace the College's gateway test.



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Be Quarantine-Ready!

All students should come to campus prepared with a quarantine/isolation plan, just in case. This is particularly important for any students who receive vaccine exemptions and are therefore still at risk of contracting COVID-19. This planning should include a Go-Kit that includes:

- Medications (any prescriptions you take regularly and/or OTC medications)
- Cleaning supplies
- Thermometer
- Face Masks
- Comfort Food (meals will be delivered, but your favorite snacks can be helpful)
- Comfortable Clothes
- Hygiene Products
- Towels
- Spare set of XL Twin Sheets
- Phone, Laptop and other device chargers
- Self-care items to support your overall well-being (art supplies, puzzles, crafts, exercise equipment, books, etc.)



AFTER-HOURS/WEEKEND CARE

The College will be staffed with Quarantine & Isolation Coordinators 24/7. Any student who requires care or intervention will have access to this team at any time, day or night (PH:443-480-1196). The Q&I Staff, in turn, will have access to on-call medical personnel. They will consult with those professionals as needed. Should any student need more urgent care, the Q&I Coordinators will assist in transporting them to the local hospital.

QUARANTINE & ISOLATION (Q&I) COORDINATORS

Quarantine & Isolation Coordinators will provide care and monitoring for our students required to stay in our designated Isolation & Quarantine residence halls. These services will include but are not limited to:

- facilitating pick up of ill students and their necessary belongings from their residence hall room and transporting them to the isolation space
- coordinating meal deliveries through College dining services, daily observation/check-ins with students in the Q&I residence halls and coordinating services with Health and Counseling as needed
- provide over-the-counter medicines if needed
- coordination of cleaning and linen services
- coordination of and assistance with contact tracing for faculty, staff and students
- notification of Provost's Office when a student is unable to attend classes
- notification of Provost's Office when the student is cleared to return to classes

Students can contact the Q&I Team at 443-480-1196.



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CONTACT TRACING

Due to the high transmissibility of Omicron, contact tracing -- which has previously been conducted primarily by phone by our Health Services team or the Kent County Health Department -- will look different this semester. In some cases, we may ask students or workers to notify their close contacts directly and to let them know they can contact Health Services (Health_Services@washcoll.edu or 410-778-7261) with questions or additional instructions. Additionally, we may use a wider variety of communication methods including group emails and texts in addition to phone calls.

CAMPUS CLEANING PROTOCOLS

CDC guidance indicates that, absent an outbreak, institutions can return to normal cleaning procedures which includes cleaning public spaces and restrooms once a day to maintain a healthy facility.

The College will follow this protocol using only EPA approved chemicals to clean surfaces and bathrooms. Restrooms in student residence halls will be supplied with these products, which students can use in between regular cleanings to avoid the mixing of chemicals and the use of non-EPA approved products.

The College remains prepared to clean more frequently to choose to disinfect in shared spaces if it determines that there is an increased risk of infection in these areas.

SYMPTOM CHECKING & ATTESTATION

We are no longer requiring that students, staff or faculty utilize the emocha app or any other type of daily attestation. There may be instances where you are asked to complete a paper attestation form or receive a temperature check during entry to a particular facility or event.

All members of our community are expected to continue to self-monitor for any COVID (or other illness) symptoms, and take steps to seek testing and/or treatment right away should you become ill -- even if symptoms are mild. If you become symptomatic, contact Health Services.



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ATHLETICS & RECREATION

Washington College is proceeding with a normal varsity spring practice and competition schedule. In addition, club/IM sports will again be permitted. Masks are required for all participants during indoor club/IM activities.



We are following the NCAA's COVID guidance, as well as any Centennial Conference requirements for the testing of athletes and/or vaccination requirements for coaches and other athletic department staff. At present, unvaccinated student-athletes who are in season are required to participate in additional surveillance testing, over and above what is required of the general student body. Vaccinated students are not required to do so, unless they are symptomatic.

Mask Policy for Student-Athletes

Athletics will be following the NCAA guidelines regarding masking during practices, contests and other team activities. This includes:

- Masking during all team travel, regardless of vaccination status.
- Universal masking and physical distancing for any unvaccinated student-athletes during team meetings or "Other Athletic Activities", as well as all non-athletic in-person interactions.
- Masking in indoor settings for vaccinated student-athletes during team meetings or "Other Athletic Activities", as well as masking in indoor settings for all non-athletic in-person interactions.

ACADEMICS

We remain committed to providing the best possible learning experience and as such, we are planning for in-person instruction, beginning on January 24. The indoor mask policy remains in place, which provides an extra measure of safety in an already well-controlled environment.

We will, however, be monitoring case counts through both gateway and surveillance testing, and in the event the number of positive tests reaches 25% - meaning 1 in 4 students would be required to isolate – we are fully prepared to shift all instruction to online. This change to virtual would be temporary and would be evaluated one week at a time, and the campus will remain open. Once the number of students who are impacted decreases, we will move back to in-person learning for all classes.

The allowance for a shortened isolation requirement will get many students back to the classroom sooner. Faculty will also continue to work with students who test positive, to ensure that they are not falling behind in their classwork.

All classes will begin for all students on Monday, January 24.



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CAMPUS LIFE

Living on Campus

Residence hall occupancies are at normal capacity, with many students living in doubles. Kitchens and lounges are open for the semester.

All other rules and guidelines published in the Student Handbook apply to students living on campus, including those regarding drugs and alcohol. Students who fail to comply with College policies, including COVID-related policies, will be referred to the student conduct process and may have, at a minimum, their on-campus housing terminated.

Living Off Campus

Off-campus students are required to comply with all COVID policies and guidance as well.

All other rules and guidelines published in the Student Handbook also apply to students living off campus, including those regarding drugs and alcohol. Students who fail to comply with College policies, including COVID-related policies, will be referred to the student conduct system and students who live off campus who have violated local or state laws or guideline associated with COVID-19 may also face charges from local law enforcement.

STUDENT CONDUCT & COVID

Students are reminded that failure to adhere to COVID Safety protocols can present risk to our campus community and therefore, incidents citing lack of compliance constitute violations to the standing Code of Conduct. All members of the Washington College community are asked to address violations of policies if they are observed. In the event of more serious or repeated alleged non-compliance incidents, reports should be made to Public Safety and/or Student Affairs. These referrals will be resolved through our existing conduct system.

Examples of violations include failure to wear a mask indoors, refusing to put on a mask when reminded to do so, failure to report for required surveillance testing, etc.

SOCIAL GATHERINGS

One thing we learned from the fall semester is that most COVID transmissions occur outside of the classroom and controlled extracurricular activities. Instead, the virus is mostly spread during informal social gatherings when compliance with policies is less likely to be followed. In lieu of imposing a specific mandate around gathering sizes, we offer the following guidance:

- Be smart about socializing and keep your gatherings small and reasonable for the space.
- Use social distancing as a guide - if the number of people gathering in your space does not allow for attendees to have at least 3' of distance between themselves and others, you have too many people.
- Go outside whenever possible.

Masks are required for all indoor social gatherings, regardless of size. This IS a requirement, not a recommendation.



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Cleaning Protocols

Students are strongly encouraged to continue clean their rooms regularly, with a special focus on high-touch surfaces such as door knobs, computers, phones, game controllers, remote controls, etc.

In shared bathrooms, personal toiletries should NOT be left out, but instead should be brought into the bathroom when needed and then returned to the student's room. Toothbrushes left out in shared spaces is a primary means of transmitting viruses.

Restrooms in student residence halls will be supplied with EPA-approved products, which students can use in between regular cleanings to avoid the mixing of chemicals and the use of non-EPA approved products.

Dining Services

Hodson Hall and all retail locations will be open for students under normal operations, though some service areas will still be staffed instead of self-serve. They will have some seating reserved for students who wish to maintain social distancing. Carry-out meals will also be an option.



Dining Services will follow the campus-wide masking policy. Students should be unmasked in Hodson ONLY when actively eating or drinking.

VISITOR POLICY

Visitors are permitted on campus. This includes allowing visits from family members and friends, spectators at sporting events, etc. **All visitors are required to abide by our campus-wide mask policy during their visit, as well as any other protocols.** If any visitor begins experiencing any flu-like symptoms, they should depart campus as soon as possible.



Until further notice, no overnight guests are permitted. This will help to allow students an extra degree of freedom and discretion within their living spaces. An overnight guest is anyone who does not live on campus, so this does apply to off-campus students. We will re-evaluate this policy after the start of the semester.

CAMPUS EVENTS, PROGRAMS & MEETINGS

Washington College events can proceed in-person. There may be some social distancing or capacity restrictions in select indoor spaces, such as theatres. As such, the size of an event audience may require use of a different space than what has been used in the past, but there are no official limits on how many people can gather in-person.

Student life organizations, clubs, and others are free to resume in-person meetings and study groups, but must abide by the indoor mask requirement. Events do still need to be scheduled with Campus Events. For more information on how to reserve and plan an event, please [visit this page](#).



The Return of the Flock



TRAVEL POLICY



Domestic Travel

At this time, there are no restrictions on domestic travel during the semester. Students are free to come and go from campus as they choose. (Though please remember that classes will be in-person so you can't just pop into a class from anywhere anymore!) We do encourage anyone who travels away from campus to follow CDC guidance, which currently indicates that masks are still required for anyone – regardless of vaccination status -- using public transportation or air travel. You will also want to keep abreast of the COVID situation in the places you plan to visit, as outbreaks or upticks in illness rates may occur.



International Travel

College-sponsored travel is currently restricted to those countries that have a Level 3 or 4 status as designated by the State Department or CDC Alert Level system. Please make sure you check with the Global Education Office about those College-sponsored programs and whether or not it is approved.

Students participating in personal travel or non-WC-sponsored international travel should exercise caution and research the status of travel from the US to that country and back before making arrangements by checking the [U.S. State Department website](#).

TRANSPORTATION POLICY

The CPG-approved transportation policies are as follows:

- College owned, leased, or contracted vehicles used for official College business may now be used at their normal capacity
- Trip leaders should ensure that they keep accurate records of passengers in the event that contact notification is necessary
- All passengers are required to wear face masks while in Washington College vehicles.
- We encourage trip leaders to check with passengers ahead of the trip to determine if there is anyone who is not comfortable with a full occupancy vehicle and, if so, to consider alternate measures (an additional vehicle to allow for lower occupancy, open windows, etc.). A reminder that those using personal vehicles for official College business are not covered by the College's insurance policy.
- Cleaning and disinfecting supplies will be provided in each vehicle. Upon completion of the trip, the trip leader should ensure that all high-touch surfaces have been cleaned with the provided supplies which are EPA approved. We encourage them to clean before the start of the trip as well.



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OTHER CAMPUS OPERATIONS

Public Safety

While the Department of Public Safety will be open for in-person visitors, the capacity in the lobby will be limited to no more than three people at one time.

Many of the requests this office handles can easily be accomplished online, and students are encouraged to utilize these tools to make requests so that walk-in traffic remains limited. Here is how common requests can be processed:

- **Vehicle Registration** – go to www.permitsales.net/wc and follow the process
- **Ticket Appeals** – go to www.permitsales.net/wc and follow the process
- **Request a replacement ID** – email the request to student_photos@washcoll.edu and they will have it ready and waiting for you
- **Replace a lost room key** – Speak with your RA and they will help get you a new one.

The Department of Public Safety continues to operate 24/7 and can be reached by phone at 410-778-7810.



Library and Academic Technology

The Miller Library will be open for business in the spring. Reservations for study seats will not be required. Some spaces within the library may have limited capacities – if so, that information will be posted. The Library will follow the campus-wide mask policy.



Central Services

Beginning 1/24, the student services window will operate under standard semester hours, which are Mon-Fri 9 AM to 4 PM.



Health Services

Health Services will be open on campus in Queen Anne’s Hall with modified appointment times and procedures to allow for additional cleaning and safety measures. All students entering the Health Center will be required to wear a mask and will be temperature screened. (Cont’d next page)



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OTHER CAMPUS OPERATIONS

Health Services - Cont'd

In order to protect the safety of our campus, there will be no walk-in appointments allowed. Students must call 410-778-7261 from 8:30-12:00 or 1:00-4:30 to schedule an appointment and to have a COVID phone screening questionnaire completed. Upon arrival, students will need to enter the glass lobby and call to be let in. After hours, students should contact the Quarantine & Isolation Coordinator on duty if they feel ill or have believe they have been exposed to COVID. Q&I can be reached at 443-480-1196.

Health Services will be available for other types of well-visit appointments, prescription refills and allergy injections during scheduled times.

Sick visit appointments will need to be scheduled. Walk-in appointments are not available. We will not be able to permit anyone to accompany students during their appointment as we cannot have anyone waiting in our lobby. The exception would be for a minor student to be accompanied by parent or legal guardian. Scheduled telemedicine appointments may be utilized for low risk, non-COVID related concerns such as nutritional counseling, support to help manage chronic conditions, and follow-up visits from the ER.



Counseling Services

Counseling appointments will available to students both in-person and virtually for the semester. This includes students who are in quarantine or isolation.

Full details on the Counseling Center's hours of operation and how to schedule a counseling appointment are available on their [webpage](#).

Students experiencing a mental health emergency who would like to speak to a counselor can call Counseling Services during weekday hours at 410-778-7261. After hours and on weekends, students should contact Public Safety (410-778-7810) and they will assist with connecting the student to the proper resource.

CONTACT US

If you have additional questions about anything in this document or about guidelines for the semester, please email: wcreponseteam@washcoll.edu or call us at 410-778-7844.

This document and associated guidelines may be updated throughout the semester and will be posted on the website and communicated to students in other ways including via email and other electronic notices.