

CREATING A BASIC NEWS STORY

In the Manage Your Content area of the CMS, News has its own tab. We use News stories a lot of different ways in our site, but the most common is for just what you would think—news.

Add a new story or **cancel and go back**

Make your news story easier to find

Short Snappy Headline

★ **Star content** to be called out or featured on the public site
🌐 **Share content** to allow borrowing and reuse by other content managers

Summary

B I U [Icons] HTML

A summary with some zing and important facts. Lorem ipsum, the punk band from the Netherlands, will appear in the Goose Nest on April 1.

Story body or link to another page

B I U Paragraph [Icons] HTML

Add: [Icons]

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Quisque ut ligula ipsum, id suscipit augue. Sed lobortis sapien non metus faucibus iaculis. Praesent varius, sem nec tempus cursus, nisl purus scelerisque dolor, dignissim placerat ipsum sapien pharetra nisi. Nulla a nisl eu lectus porta lobortis eu ut quam. Quisque egestas neque lectus, eget cursus nulla. Aliquam a elit justo, nec semper leo. Sed varius sapien mauris. Sed id nulla risus. Vivamus commodo eleifend sodales. Etiam semper erat dolor, at vulputate lacus. Cras odio metus, pellentesque at aliquam non, vehicula a risus. Nullam sit amet nisl a odio fermentum luctus eget et urna. Donec id nulla et lorem varius ultricies a vel risus. Nulla facilisi. Quisque egestas, nulla quis aliquam euismod, odio mi porta ligula, at vestibulum felis nisl ut est. Vestibulum auctor neque eu diam tincidunt pulvinar.

Post story as **Live**
and **Not archived**

Tags

lore ipsum x goose nest x

Show all tags Separate tags with commas

Story date

04/01/2013

Change or remove images
Use this image for this story's thumbnail



make sure you use appropriate tags with your news

Titles/Headlines for your stories should be fairly short. News stories can end up a lot of places where the headline will need to be short: the home page, Awesomes and other groups' widgets will likely benefit from an attention grabbing headline rather than a passive summarizing headline.

Your summary should be interesting but also include main details you want to get across. If someone is playing a concert April 1, make that apparent. If you previously used long headlines that summarized what you were writing about, consider making a sentence like that the summary.

Tagging your news story is also important. You may want to collect all stories about a certain thing in a single place at some point. If all your stories about live music, for example, are tagged as such, a widget can be created to pull just those stories to a page.

Don't forget to choose a thumbnail image for your story. Awesomes require images, and many news widgets display the thumbnail image with the link to the story.

Plot this story on a map?

Map data ©2013 Google - [Terms of Use](#) [Report a map error](#)

Goose Nest ×

[Create a new Place](#)
[or Show all places](#)

Suggest this item to the following group(s):

WC: Campus Life × activit

[Show all groups](#) [Offices: Student Activities](#)

Auto-accept as live

If your story is related to a certain place, you can plot it on a map. If the Goose Nest wants to gather all stories and galleries about goings on in that particular location, they can create a widget that pulls in content plotted at the Goose Nest.

You can suggest your story to other groups, too! This is the best way to get your story seen across multiple avenues. You can start typing the name of a group and the CMS will give you suggestions. The next time a CMS user from that group logs in, they will see a message like this:

Kay thought you might like [Link to this story](#) [make your own copy or no thanks](#)

David Axelrod on a Changed Political World [Preview](#)

and they will be able to link to the story so it shows up on their site as well.